

PORTSMOUTH RN & RM CAA AGM MINUTES - 18 MARCH 2014

1. The Chairman opened the meeting at 19.25 and thanked all for coming out and attending the AGM.

2. The Convening Order was read out by the Secretary.

3. Apologies.

Mr Redstone, Mr Street, Mr Dawson, Mr Gerstall and Mr P Hitchcock.

4. Minutes of Previous AGM.

Proposed by Mr Law, seconded by Mr Tompkins, accepted by all.

5. **Matters Arising.** Nil.

6. Chairman's Annual Address.

The Chairman introduced two new members on the Committee. Unfortunately Ian Smith our previous Membership Secretary and Inter Establishment Match Organiser was crash drafted away at very short notice in November. Fortunately we had two willing volunteers to take over these important roles. Nick Bennett has taken over as Membership Secretary and CPO Nick Tompkins as Inter Establishment Match Organiser.

Mr Tompkins stated that he recently attended a Fresher's Fair at Sultan and received interest from 12 new junior rates who think they may join. They were also told about an upcoming grass roots/coaching day to be held on the Moat 9th July. He also mentioned his intention to approach those other Armed Forces Establishments in the Command area which were showing signs of expanding and in turn, would introduce more Servicemen to the Club.

The Chairman continued, saying that prior to late last year the Club has never had any official licence to fish at Sultan Moat and approval to fish has been locally agreed by the Establishment Command. Unfortunately an incident occurred on the Moat in September last year which put the spotlight on the Club, its position and H&S plans and organisation. One of our members fell into the Moat whilst fishing and had to be rescued by 2 passing Servicemen. When they subsequently packed up his kit they found a half-consumed bottle of alcohol. As you can imagine difficult questions were asked both by Sultan and Portsmouth Command. This incident resulted in the Moat being closed to both anglers and working parties, our H&S rules scrutinised, as well as questions being asked why we had no official licence to fish on the Moat. For information the Committee withdrew the membership of the angler who fell into the water for 12 months, mainly for not making an appropriate response to Sultan and the 2 Servicemen who helped rescue him.

Mark Dawson, the Moat's Assistant Water Manager put in a significant amount of work with Sultan's H&S Team to review and update our H&S rules for both fishing and working parties. All anglers who wish to fish the Moat have to personally read and sign these new H&S rules, a copy of which is retained by the Establishment. Once this new system was in place, approval was given to resume fishing on the Moat. At the same time, the Sultan Command were informed by Defence Estates that the Club required an official licence to

fish on the Moat and that it would cost approx £2830 per year for 100 anglers. After meeting with the 1st Lt of Sultan it was agreed that we would apply for an abatement of the licence fee. Dave Eastwood and the Chairman worked with the 1st Lt to draft the abatement application. Our thanks must go to Lt Cdr John Webb for his support and efforts on our behalf, as although it has taken some time we have now been granted a full abatement of the licence fee and only have to pay £130 for administration. The initial Licence is for one year from 1 March 2014 and we hope to apply for a three year Licence later this year. After a meeting between the Head Forester and Iain Chisholm and Mark Dawson, approval was given to restart working parties, initially with hand tools only until we get members of the club trained and certified to use certain power tools.

There has also been a recent change to Security arrangements at Sultan, which will have an impact on members wishing to fish the Moat. Caledonia Gate will only be open at certain times during the working week but open 24 hours at weekends. When Caledonia Gate is shut access to the Technical Site is via Vulcan Gate. The fishing Log is now held in HQ1 on the Accommodation side and in the same building you can get or renew and apply for your Sultan passes. This has to be signed on entry and on leaving the Establishment.

At Southwick Park Lake, negotiations with Defence Lands are in hand regarding the renewal of our 5 year Licence which runs out this September. The detailed part of the Licence is agreed and discussions regarding the annual cost are ongoing and will be announced in due course. Our Defence Lands Liaison Officer, Mr Phil Greaves, is very impressed with the work that Ken Law and his band of willing helpers has achieved, especially the area around the lower river and Rooks Pond and has written an article for Sanctuary Magazine.

The Chairman closed by thanking Ken and Iain for their dedicated work as well all the members who give up their time to improve our waters for all members. He also thanked his fellow Committee Members for their support and the significant time that they dedicate to their club roles, especially those that hold down very busy and demanding day jobs.

7. Treasurer's Annual Report.

In the Treasurer's absence, the Chairman reported that the Club's audit had been recently carried out and our accounts were again well presented. It had been a quiet year on fish restocking with no expenditure on a prizegiving evening or the Fur & Feather match as in previous years.

Mr Bailey proposed a vote of thanks for the Treasurer and the Chairman also passed on his thanks to all the Committee.

8. Sultan Water Manager's Report.

Mr Chisholm started by thanking by thanking Mr Francis and those Committee members that set up and cleaned the Casemate for this evening's meeting. The Moat's working parties had lost 6 months work due to the recent loss of access so the Club did not achieve as much as was planned. He gave thanks to his regular core of workers and the Memorial Garden was now looking very nice. The main priority was to now get the main match pegs 1 to 22 back up to a reasonable state. 6 new platforms have been manufactured and are now ready to be installed. Most of the rest of the Moat will be left for stalking and work will recommence around peg 40 and the car park stretch.

Following complaints from residents in the houses at the back of the Moat, some trees have received a bit of trimming and 2 trees near pegs 42 and 44 will be taken out as they are dangerous. All this work will show Sultan that we're keeping the place safe and looking after it well. Sultan staff have also agreed to refurbish the BBQ pit and surrounding area for all to use.

Fishing-wise the Moat was picking up well near the end of last year, with large carp coming out to stalking methods. The silver fish have been badly hit by cormorants whilst we were not allowed around the Moat so we need more people working and fishing to help scare the cormorants off the water.

Mr Hitchcock reported that he has seen huge shoals of fry last summer and again a few weeks ago, which bodes well for the Moat. He also queried the financial report that showed a proposed spend on fish. The Chairman explained that we had to put this entry in for auditing purposes to show we had plans for the Club's money. However, given that the Moat had recently had 2 stockings, the next may not be for some time.

9. Southwick Water Manager's Report.

Mr Law reported that a lot of work had been done, especially with removing dead trees and trees that had fallen in the water. Quite a few trees had been removed for the Golf Club as part of a reciprocal agreement to use some of their heavy machinery, which in turn benefitted the Club and the lake. This year we have managed to rebuild 14 pegs even though we've had bad weather. When the weather improves we hope to refurbish all the remaining pegs on the lake. We are also intending to complete a gravel path from Pinsley Bridge to the boathouse, weather permitting. Thanks must also go to my regular helpers who have put the equivalent of 2 days work a week in over the past few months. They have made a great contribution to the lake for the member's benefit.

Lily pads put in last year were thriving and it is hoped they will come up again this year. With a lot of juvenile uncaught carp coming out, we are going to try and promote more spawning and protection areas by moving some of the Norfolk reeds at the top of the lake in the 70s down to pegs 24/25 on the north bank and in the 30s on the south bank.

10. Proposals:

There were no proposals submitted by the membership or the Committee this year.

11. Election of Officers.

The Chairman had spoken to the relevant Committee Members and they were happy to carry on with their roles. There being no other volunteers, it was proposed by Mr Chisholm and seconded by Mr Vanson that all current Committee Members remain in their posts. This was carried unanimously.

12. Mr Bailey asked if the club was still content for him to use the mass email to members and, that there was a need to check email addresses had not changed and new member's details were passed on to him. The Chairman was keen for this to continue as it was a good idea as a single flyer posted to members costs approx £500. All the Club's forms are available from the website and if required, a call to the Membership Sec and he would mail out one to anyone who did not have web access. The Water Managers also

held a stock of forms should anyone want to contact them locally. Mr Bailey also stated that he had found a copy of our Bailiff's card and would pass the file to the Membership Sec.

There being no other business, the meeting was closed at 20.30.

PN INDEPENDENT EXAMINATIONS

5 Nursery Road
Havant
Hants
PO9 3BG

☎ 07801 064450

The President
Portsmouth RN & RM Coarse Angling Association

10 Mar 14

PORTSMOUTH RN & RM COARSE ANGLING ASSOCIATION – EXAMINATION OF ACCOUNTS – 28 FEB14

1. The examination of the accounts of the Portsmouth RN & RM Coarse Angling Association for the year to Feb 14 has been completed satisfactorily. Three copies of each Statement of Assets & Liabilities, which require the Treasurer's, Committee and a Trustee's signatures on the reverse, together with the Receipts & Payments statements are enclosed. The Treasurer should retain one and another should be made available to members.

2. The accounts were well presented for examination. The past year seems to have been relatively quiet financially as there was no expenditure on fish stocking, no transactions for prize giving night, other than trophies, and no Fur and Feather match. As a result receipts exceed payments by £1.8K leading to an increased bank balance of £8.6K

3. The following transactions require further action:

- When payments are made for "labour", invoices should be presented by individuals otherwise the Association would be liable for income tax as an employer should HMRC come calling.
- £87 raffle profit was paid into the accounts but as the raffle was stated to be in aid of the NSPCC this money should be paid to that charity.
- The bar takings rarely matched drinks consumed, although losses in the early part of the year were replaced by year end. If a member is short of money he should at least leave an IOU.

4. The following items were also of note:

- Subscription income increased by 10% to £14.7K
- The bar made a £28 profit on sales of £59.
- The committee dinner was subsidised by £310.
- Two payments of Angling Trust subscriptions/insurance fell in the one year hence the high figure in this line.

5. The value of property fell from £11.2K to £6.8K. A major reason was the removal of the weirs, valued at £3.2K, from the register as these have no marketable value. In addition there were depreciation costs of £2K.

6. Summary The net worth of the fund fell by £2.7K to £16.1K. However this was because of the large fall in the value of the property. More importantly the non-property assets figure (the Net Current Assets) had increased by £1.7K to £9.3K.

PA

P A Nicholls
PN-Independent Examinations

Information:

Chairman
Treasurer

Independent Examiner's Report to the Trustee of the Portsmouth Royal Navy and Royal Marines Coarse Angling Association.

I report on the accounts of the Charity for the year ended 28 February 2014.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustee for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts that accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P A Nicholls MBE MAAT
5 Nursery Road
Havant
Hants PO9 3BG

10 March 2014

PORTSMOUTH RN & RM COARSE ANGLING ASSOCIATION FUND

STATEMENT OF ASSETS AND LIABILITIES

28-Feb-14

Assets

28-Feb-13

Fixed Assets

Property	£ 6,777.45	£ 11,242.06
----------	------------	-------------

Current Assets

Bank Account	£ 8,636.55	£ 6,820.80
Cash	£ 107.61	£ 125.68
Bar Stock	£ 57.50	£ 31.75
Bar Cash	£ 19.96	£ 17.60
Rent - Southwick Park Lake - prepaid	£ 272.00	£ 247.00
DE Licence - Sultan Moat - prepaid	£ 130.00	£ -
Membership - Broadlands - prepaid	£ 83.00	£ 83.00
Insurance - prepaid	£ 497.00	£ 421.00
Total Current Assets	<u>£ 9,803.62</u>	<u>£ 7,746.83</u>

Liabilities

NSPCC	£ 87.00	£ -
Outstanding bills - Feb	£ 259.26	£ -
Account Examination	£ 108.00	£ 105.00
Total Current Liabilities	<u>£ 454.26</u>	<u>£ 105.00</u>

Net Current Assets	£ 9,349.36	£ 7,641.83
--------------------	------------	------------

Net Assets	<u><u>£ 16,126.81</u></u>	<u><u>£ 18,883.89</u></u>
-------------------	---------------------------	---------------------------

Treasurers Certificate

I hereby certify that the account overleaf is a true and correct statement.

Signature of Treasurer



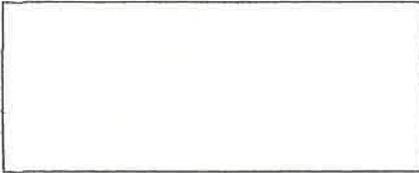
Date

12 March 14

Committee Certificate

We have approved the account overleaf, which we believe to have been correctly prepared from properly kept books of account.

Signatures of Committee Members



Examination Certificate

- 1 I hereby certify that I have examined the account shown overleaf.
- 2. Annual accounts – a Certificate of Independent Examination is attached

Signature of Examiner



P A Nicholls

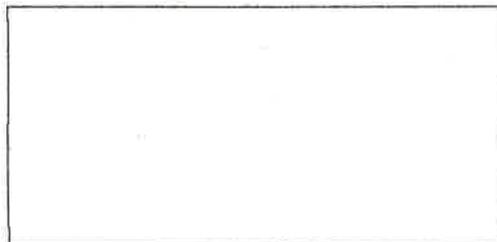
PN Independent Examinations
5 Nursery Road
Havant
PO9 3BG

Date

10 MAR 14

Approved

Signature of Trustee



Date



AGM 2014 - ATTENDEES

NAME	FULL/ASSOC
A. VANSON	ASSOC.
H. RICHMOND	FULL
D. EASTWOOD	LIFE
I. FRANCIS	ASSOC
R. R. GOOD	ASSOC.
B. ACOURT	ASSOC.
D. ROXBURGH	HM
D. HILTON	HM.
W. CAWTE	H.M
F. Nowosielski	ASSOC.
SAVE STICKLEY	HM
BILL BARKER	LIFE.
TERRY DAVISON	ASSOC
JASON BEYNON	ASSOC.
GRAHAM SHEBS	ASSOC.
NICK BENNETT.	HM Committee
NIK TOMPKINS	COMMITTEE.
LEN HAW	m
Pete Hitchcock MBE	ASSOCIATE.
D. Sergeah	ASSOC
B. Sergeah	junior.
IAN CHISHOLM	COMMITTEE