

PORTSMOUTH RN & RM CAA AGM MINUTES - 19 MARCH 2013

1. The Chairman opened the meeting at 19.30. He thanked all for coming out and attending the AGM, saying it would be informative and offer a few new rule changes. There would also be a big change in that we would hold the annual prizegiving on completion of the AGM. The reasons behind this was due to a dramatic reduction in attendance and it was not providing as much benefit as we would've hoped for. A letter would be going out to all members shortly, to explain the change and that we're introducing a summer evening BBQ and match into the programme, to be fished on the new match stretch of the Moat. The new stretch will also have 10 other matches on it this season and additionally, we have reintroduced the Club's Championship Trophy, with the best 8 out of 11 results to count.

2. The Convening Order was read out by the Secretary.

3. Apologies.

Mr Redstone, Mr Street, Mr, Mr P Hitchcock and Mr Bowley.

4. Minutes of Previous AGM.

These were taken as read. One minor amendment, para 7 to read Vice Chairman not Vice President. Proposed by Mr Dawson, seconded by Mr Smith, accepted by all.

5. Matters Arising. Nil.

6. Chairman's Annual Address.

The Chairman stated the annual address gave him the opportunity to say what's been going on over the past 12 months and acknowledge the work that's been going on. Both waters appear to be looking better that they have done for many many years.

It was hoped that we would be able to carry out a stocking at Southwick Park Lake but the EA was not keen unless evidence was provided that it was needed. The EA was concerned that with the lake being shallow, combined with a dry spell, then they may have to step in with aerators etc. They also want us to provide better shelter for the fry after spawning, so better fish-management is called for and to this end we have encouraged marginal plant growth around the lake.

Defence Estates have stated that the lake is unrecognisable now, especially with all the undergrowth between pegs removed. Irises are now coming up the length of both banks and most of the dead trees have been taken out. They are very supportive of the work that has been carried out, as is the Golf Club. Rooks Pond has virtually all the duck weed and Canadian pondweed removed, an estimated 7 tons. The Association has to abide by several maintenance clauses in DE's contract and they are now very positive about the work we have carried out. The right tools

for the job have proved very effective and the new mower/tractor has proved good value to the Club.

At Sultan, many swims have been improved, building on the previous work and in providing breeding areas. Match results last year showed some improvement, both in quality and quantity, which hopefully bodes well for the future. The Moat is a large body of water given the overall depth and length of the perimeter. We have put a lot of fish in on previous occasions and they can spread out too far and too thinly. To this end we have put a barrier in the moat, ensuring it's environmentally friendly and conducive to our needs. It should be long lasting and will not affect water movement and, if required, it can easily be removed. This barrier has been installed for the members, not just for matches. Since being installed, we have carried out a fish stocking from a quality supplier in the Midlands that we have used before. Big fish can be moved to the 'wild' side as required. Soon after this stocking, we had word from the supplier that due to flooding on his stock ponds, he'd had to remove fish to tanks and needed to sell them quickly. He offered us £8000 of fish for £5000 and we kindly took up his offer and put them in the match stretch as well. It would be nice if all anglers, both match and pleasure, provide feedback to let the Committee know how it is responding.

The Club's website, designed, built and set up by Paul Street is doing well with much input on the Forum pages. We have also set up a full list of member's email addresses so that we easily and quickly pass out information to all concerned.

After sending out a letter to every member asking for a volunteer to take over from Mr Bailey, we were very fortunate with the only reply received and I think Ian Smith has done a tremendous job and we should thank him for the work he has put in. As with most Servicemen, Ian, an Army warrant Officer, is now due to move on and Alan Vanson has volunteered to assist Ian. It is hoped Alan will then take the full job on himself later in the year.

The Club has to move with the times and has had to undertake significant changes to the membership categories and the criteria for joining. We have tried to maintain a decent membership level despite the loss of Servicemen from local establishments. We looked hard at who qualifies for what, changed it and made it easier to understand and deal with and we'll discuss those changes later.

The Chairman then thanked the rest of the Committee for all the hard work they've done.

Mr Pete Hitchcock proposed a vote of thanks to the Committee as well, especially the Water Managers and the people who work with them. The lake has never looked better. The Chairman replied saying we now have a team of bailiffs going round the lake and the number of people without licenses had dropped.

Mr Beynon thanked the Committee on behalf of the RN&RM AA for all their help and allowing them to hold the Navy's Carp Championship on the lake this year. The Chairman responded saying that the match would be mostly fished to our rules but had allowed them to use 2 rods for this one-off event. As this was a 48 hour match,

all fish would be netted, weighed and released as soon as possible, as keepnets were not being used.

Finally, on your behalf I would like to thank all the Committee for their support, time and effort during my first 12 months as Chairman.

7. Treasurer's Annual Report.

In the Treasurer's absence, the Chairman reported that the Club's audit had been carried out last week. The accounts were again 'satisfactory' and presented as set of well run accounts. No issues were raised and he was please to see that we had spent lots and got the funds well down. The auditor now likes to see a list of how we're going to spend our income over the coming year and he outlined some of the planned expenditure. It was hoped that we would try and maintain a balance of approx £10,000, which would allow for emergencies etc. He then acknowledged the Treasurer's hard work, saying he kept the books scrupulously well run, being meticulous with his work.

8. Sultan Water Manager's Report.

Mr Chisholm stated that with the help of Mr Dawson, Mr Roxburgh and Mr Francis being there most Sundays, they were achieving a lot. They would soon be putting the new Memorial Bench and Plaque into peg 6 and hoped to provide covers for them during the winter months.

The aim was to continue Mr Garwood's work on providing good places for the fish to breed. We need the fry to survive, so we are planning on adding mature manure to the water to promote algal growth for the fry. Trimming the trees right back will put more light on the water and aid the process and increase oxygenation. Work on the pleasure section was improving and step frontage was being replaced with gravel boards which are longer lasting. The back of the Moat was more of a stalking area now and we're in the process of cutting more pathways around the waters edge. Big features using old trees are being constructed on the far wall for fish protection and shelter.

Mr Boudier mentioned that if anyone had any spare manure or picked some up, they could leave it bagged beside the boat outside the tool shed.

Mr Bailey asked if more platforms were going in the pleasure section. Mr Chisholm said that sometimes that was the easiest way to proceed as a platform could be put in during one working party. He also stated that he would welcome any ideas from any member on how they may want to improve any particular peg.

9. Southwick Water Manager's Report.

Mr Law thanked the Committee for their support which has enabled him and his team of volunteers to do so much work. 70% of the dead trees around the lake have been removed and most of the dead brambles between the swims. The lake is now looking more like an 'estate lake' as it was designed for. With cutting back so much, all were warned that an umbrella would now be advisable on some north bank pegs.

The lilies planted all along the centre of the lake should provide much needed shelter and provide features to fish to. With the recent bad winter, there is more swim building to be done and members are welcome to assist when he is down there i.e. any Tuesday, Thursday or Saturday.

There are lost of small fish in the lake and the carp now seem to be averaging about 9lbs with commons up to 17lbs recorded. Coincidentally they seem to prefer small baits.

Mr Hitchcock mentioned that lots of rubbish was still be found around the lake although it was now much better with the area between pegs being cleared.

10. Proposals:

The Chairman said that he would like the proposals related to the new membership categories and criteria would be taken as one vote, unless there were many objections. He then gave an explanation to the background behind the changes, the rules relating to our duty of care in a Service establishment and the licensing conditions imposed by Defence Estates. The proposals put forward by the Committee were:

- a. With immediate effect, all retired Army and RAF personnel may join as an Associate Member, as long as they can provide proof of service with their application.
- b. With immediate effect, spouses or partners of a Life, Service and Associate Members are to classed as Associate Members when joining the Association.
- c. With immediate effect, all children under the age of 18 will be classed as Junior Members.
- d. With immediate effect, Junior Members on reaching the age of 18 can become Associate Members or Season Ticket Holders.
- e. New Rule - With immediate effect, all Junior's under the age of 16 to be accompanied by an adult, at all times on all Association waters.
- e. New Rule - With immediate effect, no Juniors are allowed to night fish on Association waters unless accompanied by an adult.

All the above proposals were carried unanimously. The Golf Club would be informed of proposal "e" in case they let anyone on the water.

The final proposal from the Committee was because there had been no closed season on enclosed waters for many years and we had one so that working parties could fit all their work in during a 2 month period. The working parties now take place all year round as required, with no need to close the water. Mr Boudier stated that he would like to see the water closed when he is actually working on the water. The Chairman responded by saying the Water Manager could close whatever stretch was being worked on. The proposal was:

f. Amendment to rules - With immediate effect, it is proposed that the 'Close Season' on HMS Sultan Moat is suspended indefinitely.

The proposal was carried, with 1 vote against.

11. Election of Officers.

The Vice Chairman asked for the following proposal to come from the floor as the Committee should not be proposing themselves. The Chairman mentioned that he had spoken to the relevant Committee Members and that they were happy to carry on with their roles, there were no other volunteers.

It was proposed by Mr Bailey and seconded by Mr Boudier that all current Committee Members remain in their posts.

This was carried unanimously.

12. There being no other business, the meeting was closed at 21.03

PN INDEPENDENT EXAMINATIONS

5 Nursery Road
Havant
Hants
PO9 3BG

☎ 07801 064450

The President
Portsmouth RN & RM Coarse Angling Association

7 Mar 13

PORTSMOUTH RN & RM COARSE ANGLING ASSOCIATION – EXAMINATION OF ACCOUNTS – 28 FEB 13

1. The examination of the accounts of the Portsmouth RN & RM Coarse Angling Association for the year to Feb 13 has been completed satisfactorily. Three copies of each Statement of Assets & Liabilities, which require the Treasurer's, Committee and the Managing Trustee's signatures on the reverse, together with the Receipts & Payments statements are enclosed. The Treasurer should retain one and another should be made available to members.
2. The status of the fund is a grey area. However the fund would have been authorised as a Service fund (i.e. one which promotes the efficiency of the Armed Forces and is therefore charitable) by the Area Flag Officer, when that post existed. As a Service fund with income below the £100K threshold, it has charitable status but is currently excepted from the requirement to register with the Charity Commission. As a charity it is normally exempt from income and corporation tax, although charities still pay VAT. However this fund is well below the VAT registration level of £78K income. Although it can register below that level it would be well advised not to do so as it would have to pay VAT on subscription income!
3. The bar made a small trading profit of £25. The committee dinner was subsidised by £398 and the disappointingly supported Prize Evening by £226.
4. The net assets of the fund have fallen by £6.5K to £18K mainly as a result of £10K spent on fish stocking. This more than normally would be spent but the committee decided to take advantage of a particularly good price. In addition the committee spent £4.5K on a tractor, although this did not affect the "bottom line" as the property figure increased by this amount. However the money held at the bank fell significantly from £20.3K to £6.8K.



P A Nicholls
PN Independent Examinations

Information:

Chairman
Treasurer

PORTSMOUTH RN & RM COARSE ANGLING ASSOCIATION FUND

STATEMENT OF ASSETS AND LIABILITIES

28-Feb-13

Assets

Fixed Assets

29-Feb-12

Property	£ 11,242.06	£ 5,063.69
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Current Assets

Bank Account	£ 6,820.80	£ 20,261.72
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Cash	£ 125.68	£ 95.19
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Bar Stock	£ 31.75	£ 23.95
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Bar Cash	£ 17.60	£ -
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Rent - Southwick Park Lake - prepaid	£ 247.00	£ 247.00
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Membership - Broadlands - prepaid	£ 83.00	£ 83.00
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Insurance - prepaid	£ 421.00	£ 387.00
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Total Assets	£ 18,988.89	£ 26,161.55
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Liabilities

Southwick Park Maintenance	£ -	£ 464.32
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Postage	£ -	£ 144.00
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Fuel	£ -	£ 45.00
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Account Examination	£ 105.00	£ 100.00
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Total Current Liabilities	£ 105.00	£ 753.32
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Net Assets	£ 18,883.89	£ 25,408.23
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	<u>£ 18,988.89</u>	<u>£ 26,161.55</u>
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Represented by:

General Fund	£ 11,883.89	£ 12,908.23
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Fish Stocking Fund	£ 5,000.00	£ 10,000.00
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Sultan Repairs Fund	£ 1,000.00	£ 1,250.00
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Southwick Park Repairs Fund	£ 1,000.00	£ 1,250.00
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	<u>£ 18,883.89</u>	<u>£ 25,408.23</u>
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Portsmouth RN&RM Coarse Angling Association

RECEIPTS & PAYMENTS SUMMARY

1 Mar 12 to 28 Feb 13

Receipts	Previous Year	Payments	Previous Year
<i>Operating Income</i>		<i>Charitable Activities</i>	
Bar Sales	£ 73.00	Fish Stock	£ 10,000.00
Subscriptions	£ 13,377.50	Southwick Lake Rental Costs	£ 3,704.40
Guest Tickets	£ 184.60	Broadlands Membership	£ 1,000.00
Committee Dinner	£ 102.00	Fisheries Maintenance Costs	£ 3,883.74
Peg Fees	£ 355.00	Outings and matches	£ 830.15
	£ 14,092.10	Sponsorship	£ 70.18
<i>Investment Income</i>		Permits & Subscriptions	£ 23.00
Building Society Interest	£ -	Rule Book	£ -
	£ -	Prize Evening	£ 150.00
<i>Other Income</i>		Prize Evening Raffle	£ 400.00
Juniors - Festival/League	£ -	Trophies/prizes	£ 230.00
Prize Evening Raffle	£ 189.00	Property	£ 4,565.00
Prize Evening Tickets	£ 135.00	Juniors - Festival/League	£ 129.75
	£ 324.00	Insurance	£ 684.20
	£ 14,416.10	Office costs	£ 407.12
		Website	£ 90.00
		Gifts/Wreaths	£ 320.00
		Memorial Bench	£ 665.99
		Bar Purchases	£ 55.40
		Governance	£ -
		Account Examination	£ 100.00
		Committee Dinner	£ 500.00
			£ 27,208.93
			£ 12,050.88
			£ 87.35
			£ 100.00
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Independent Examiner's Report to the Trustee of the Portsmouth Royal Navy and Royal Marines Coarse Angling Association.

I report on the accounts of the Charity for the year ended 28 February 2013.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustee for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act, and
 - to prepare accounts that accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P A Nicholls MBE MAAT
5 Nursery Road
Havant
Hants PO9 3BG

17 March 2013

AGM ATTENDANCE

TJ DAVISON

A Kay.

I. G. CHISHOLM.

I FRANCIS

M DAWSON

K. GARWOOD.

Peter Hitchcock.

J HALL

K. LAW

C BAILEY.

Bob Hoke

I Smith.

N Bennet.

M. BOUDIER

A. VANSON

G SAGGS.

J. BEYNON.

D. ROXBOROUGH.

D. EASTWOOD.

F NOWOSIEZSKI

APLOGIES
~~RON BOWLEY~~

Henry Rietowicz.